



Monday, November 16, 2020

1:00-3:00 pm

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/92744158038>

Meeting ID: 927 4415 8038

Steering Committee Meeting Minutes - APPROVED

	Baldwin Park <u>X</u> _Veronica Valenzuela		Covina Valley <u>X</u> _Virginia España	Pomona __ Enrique Medina <u>X</u> _Miguel Hurtado	Consortium <u>X</u> _Ryan Whetstone <u>X</u> _Ana Ramos
	Bassett <u>X</u> _Albert Michel		Hacienda-La Puente <u>X</u> _Gregory Buckner <u>X</u> _Micah Goins	Rowland <u>X</u> _Rocky Bettar	Partners/guests present: <u>X</u> _Ryan Maddox <u>X</u> _Cindy Manke
	Charter Oak <u>X</u> _Ivan Ayro <u>X</u> _Michelle Lee		Mt. SAC __ Madelyn Arballo <u>X</u> _Tami Pearson		

Call to Order

- Call to Order:** 1:00 P.M.
- Welcome & Agenda Check – participants were invited to sign in via Zoom chat.
 - No Public Comment
 - Motion to Approve of Minutes for 10/19/20 as Presented by Gregory Buckner. Second by Tami Pearson. Unanimous approval.

Objectives for the day

COVID-19 Member updates	<p>Ryan welcomed everyone and noted the encouraging news that COVID vaccines have been successfully developed by Pfizer & Moderna last week with 90%+ effectiveness rates, however cases are rising across the state with major concern regarding gatherings around the Thanksgiving holiday. The mask is still the best defense. ROUNDTABLE: BPACE-Veronica Valenzuela, said there is nothing to report at this time, operating with the same information and guidelines. Student conferences will be held this week and closed next week for the holiday. Bassett-Albert Michel, informed everyone, Dr. Alex Alvarez has been selected as the new district superintendent and will be visiting his campus this week. He has ordered personal protective equipment (PPE) including masks, sanitizers and other supplies for the campus (students and staff). His counselors are available by appointment. Charter Oak- Ivan Ayro, had no major updates at this time. He asked if someone knows about Community Instructors applying for unemployment benefits and how that works? Rocky said they usually function as independent contractors (not eligible) but may be attempting to take advantage of new benefit options related to COVID. Covina- Ryan Maddox, acting principal, shared winter classes started today. Essential workers courses continue running in a hybrid format; Home Health Care Aide is online. Enrollments are lower. Hacienda La Puente- Greg Buckner all classes are running either hybrid or online. He took a moment to give kudos to Virginia Espana and Micah Goins for their hard work and leadership in coordinating the recent California Council for Adult Educators (CCAЕ) -Southern Section Fall Conference online. Mt. SAC School of Continuing Education- Tami Pearson, shared they are planning to have more essential classes back on campus back in February. Testing center has reopened with restrictions for HiSET & GED. She stated that college is very cautious and notes the higher rates of COVID cases may impact those plans. Pomona-Miguel Hurtado, they are now conducting CASAS assessment on site for now. He also shared that his campus Federal Program Monitoring visit went well and is happy to share insights with other members. Rowland-Rocky Bettar- his district has opted to keep all classes virtual, but is also conducting successful drive-up assessments. They have completed their 2nd round of CASAS testing and now waiting on scores. They are preparing for the 3rd round in December. They are currently directing funds to purchase PPE and change/replace equipment based on COVID state/county guidelines.</p>
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CAEP Update	<p>Ryan reminded members the following:</p> <ul style="list-style-type: none"> • 2019-20 Program Hours and Expenditures – final Due 12/1 – preliminary numbers were reviewed in September. All have certified. • Q1 Expenditures due in NOVA 12/1 • CAEP Summit – October 26-29 – the recordings can be accessed by going through the action of registering which will create a logon to access the sessions. • Catherine Peacock, CDE WIOA Consultant will be vacation for month of December (per Margaret Teske forwarded email). Cory Rayala may be contacted in her stead. • CASAS News and Updates webinar is upcoming 11/18 @ 11 am <p>Rocky Bettar shared related state updates for K-12 AE, primarily citing the ongoing discussion about consortia carryover as an issue.</p>
Steering Committee Retreat	<p>Ryan proposed the next Steering Committee Retreat be held Friday, January 22, 2021 – 9:00 am – 12:00 pm</p> <p>Suggested topics:</p> <ul style="list-style-type: none"> • Consortium MOU - we should revisit the language as it expires this June and must be re-established. • Equity Data Dive – a comparative review of Barriers to Employment across the consortium for the past 2 years across ethnic and gender lines. • WIOA Continuous Improvement Plan (if available)– due 4/30/21 – Dissect the new WIOA plan which is supposed to align to Consortium Annual/Three-Year Plan (members should also consider WASC Action Plans). • Coming out of COVID - discuss reconnection with students and program offerings based on post-COVID projections. • Budget discussion - mindful if the Governor’s proposal has cuts for 2021-22. <p>Members agreed with the topics proposed and suggested date/time. Rocky suggested Ryan organize a consortium Professional Development virtual conference for the spring, as other organizations have been conducting them and would be good to have a focused one for our consortium. Ryan will begin surveying workgroups and provide an update.</p>
CALPRO Equity PD Update	<p>Ryan shared that about 30 participants from across the consortium have signed up to participate in CALPRO’s Success for All Learners through Equity professional development. The training has begun and will end next month per the shared schedule.</p>
Work Group Update	<ul style="list-style-type: none"> • Drafts of Q1 consortium data count by program, persistence and performance comparisons for 2018-19 and 2019-20 along with September 2020 employment data were shared with groups. • Members are doing their best to retain students but it is challenging. • Assessment process is solidifying for members with online or in-person testing. Hi-SET and GED testing have resumed online or onsite. Strong connections with AJCC, updates from CASAS by Margaret Teske (CASAS Consultant) in related groups. Updates from Adult Education Organizations include CCAE & CATESOL. • CASAS has spotlighted the assessment registration and scheduling process created by Hacienda La Puente as a best practice. • Ryan also shared information from the CDE Career and Technical Division for CTE related topics.
Data	<p>Ryan shared and reviewed the Consortium 2020-21 first quarter Data summary spreadsheet based on the CASAS reports. The sheet reflected summary numbers for the consortium comparing Q1 for this year and last year. Overall the enrollment in the Services category is at 86% of the total for the same category for last year. He noted there are high counts in the “Not in CAEP Programs” category and advised members to review this at this sites to make sure specific student programs get identified. Overall, he perceives this to be better than expected enrollment given the current COVID crisis. He advised members to stay vigilant regarding student connection, encouraging persistence, also with support for technology, social services and mental health.</p>
Roundtable	<p>Ryan reminded leaders the next LA County Regional Workforce Development (WDB) Meeting will be held Friday, November 20, 2020 – 10 am-11 am (access information is in the meeting folder). Ryan asked members how they want handle the next meeting as the regular day falls when all districts are out for winter break. It was concluded to suggest another day and notify them. He will update them ASAP.</p>
Adjourned	<p>2:00 P.M.</p>